

Masters at Deacon's Walk Board Meetings
Oct. 25, 2017 to Feb. 22, 2018
for
MADWA Management Company Search
October 25, 2017 – February 22, 2018

October 25, 2017

Immediately following the October 25, 2017 MADWA annual meeting, the board (Bob Kaufenberg, Tom MacGibbon, and Carri Johnson) met. They invited treasurer-elect Rosanne Miller to join them. The board decided to **identify other local homeowner association management companies**. Rosanne would research the companies.

An Excel spreadsheet of the findings was emailed to the board in November.

January 9, 2018

7:00 p.m. at Tom MacGibbon's house. Tom, Bob and Rosanne met to **review management companies** resulting from searches on Bing and Google. The information was obtained from each company's website and follow-up telephone calls.

Sixteen companies were identified.

The board selected five companies to interview.

The board created a list of interview questions.

Four companies accepted offers to interview.

January 23 and January 30

Interviews were held at Bob Kaufenberg's house. January 23 (11:00 a.m.) and January 30 (noon-3:00 p.m.).

January 30, 2018

After the last interview was concluded, the **board decided to ask names of references** from three companies. One company delayed in sending names of references.

The board contacted all references from Omega Property Management (6) and Sharper Management (4). References from Omega were extremely strong; Sharper's were very supportive but slightly less strong.

The board asked for proposals and contracts from Omega and Sharper.

February 21, 2018

6:30 p.m. at Rosanne Miller's house

The board discussed specific points made by references of Omega and Sharper. The board **reviewed proposals from Omega and Sharper**.

Omega was selected as the stronger company, pending the answer of 2 questions: 1) is there an extra fee to manage a catastrophic claim, and 2) how is fee for Public Adjuster paid?

February 22, 2018

Bob Kaufenberg called Lance Stendal, President of Omega. The answers to the questions were 1) no and 2) Public Adjuster charges are rolled into contractor's bid.

During the call, Bob told Lance **that the board would like Omega to be our management company** as of April 1, 2018.

Minutes approved April 30, 2018